

BCPPC APPLICATION CHECKLIST

Online Application and Renewal Materials include the following documents:

- Cover Letter
- BCPPC Credential Benefits List
- BCPPC Credential Cost/Dues List
- BCPPC Credential Descriptions and Requirements
- AACC Doctrinal Statement
- 2014 AACC Christian Counseling Code of Ethics (**downloadable** at the following Web link: www.aacc.net/about-us/code-of-ethics/)
- BCPPC Applicant Attestation Protocol
- BCPPC Applicant Agreement Protocol
- BCPPC Application Forms (for BCBC, BCPC, BCCC and BCPC)
- BCPPC Reference Forms (Professional/Collegial, Personal and Pastoral)
- BCPPC Continuing Education Guidelines

The following items/documents must be returned for processing your application:

- Completed and signed BCPPC Application Form for the desired Credential
- Original copies of the three required Reference Forms (should be in a sealed envelope and signed on the back flap)
- All required, supportive, and/or explanatory documentation (e.g., copies of education and training, licenses, diplomas, ordination papers, liability insurance coverage, certifications, integration contact hours, etc.). Please **do not send** CDs, DVDs, books, or other materials not required. **Incomplete applications will not be processed until all documentation is submitted.**
- A valid check or money order for all required fee(s) made out to AACC

Please make a photocopy of all completed forms for your records and send originals, as well as all required supporting documentation to:

**AACC
c/o Administrative Coordinator
P.O. Box 739
Forest, Virginia 24551**